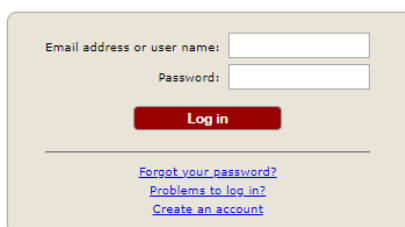


EasyChair lietošanas rokasgrāmata

1. Lūdzu, pierakstieties šajā lapā: <https://easychair.org/conferences/?conf=bdhk2023>

Pēc uzklikšķināšanas uz saites, noklikšķiniet uz "Submission link"

Log in to EasyChair for BDHK2023



The login form contains two input fields: "Email address or user name:" and "Password:". Below the fields is a red "Log in" button. Underneath the button are three links: "Forgot your password?", "Problems to log in?", and "Create an account".

Submission of new papers for BDHK2023 (Project Competition of the Baltic-German University Liaison Office 2023) is open.

Ja jums vēl nav konta, lūdzu, reģistrējieties un izveidojiet paroli.

2. Kad veiksmīgi esat pieslēdzies, varat iesniegt savu projektu. Lai to izdarītu,

noklikšķiniet uz "make a new submission".

Author

- [make a new submission](#)

CFP

- [CFP manager](#)

BDHK2023: Project Competition of the Baltic-German University Liaison Office
2023

Riga, Latvia, September 27-October 15, 2022

Conference website	http://www.hochschulkontor.lv/en/
Submission link	https://easychair.org/conferences/?conf=bdhk2023

3. Lūdzu, ievadiet nepieciešamo informāciju par projektu.

New Submission for BDHK2023

Follow the instructions, step by step, and then use the "Submit" button at the bottom of the form. The required fields are marked by *.

Address for Correspondence

Address, line 1: *	<input type="text" value="Kalku iela 1"/>
Address, line 2:	<input type="text"/>
City: *	<input type="text" value="Riga"/>
Post code: *	<input type="text" value="1050"/>
State (US only): *	<input type="text" value="▼"/>
Country/region: *	<input type="text" value="Latvia"/>

Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

4. Ierakstiet projekta vadītāja vārdu *Author 1* lodziņā un projekta koordinators vārdu *Author 2* lodziņā.

Lūdzu, izlaidiet *Author 3* lodziņu!

Author Information

For each author please fill out the form below. Some items on the form are explained here:

- **Email address** will only be used for communication with the authors. It will not appear in public Web pages of this conference. The email address can be omitted for not corresponding authors. These authors will also have no access to the submission page.
- **Web page** can be used on the conference Web pages, for example, for making the program. It should be a Web page of the author, not the Web page of her or his organization.
- Each author marked as a **corresponding author** will receive email messages from the system about this submission. There must be at least one corresponding author.

Author 1 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†]: *

Last name: *

Email: *

Country/region: *

Organization: *

Web page:

corresponding author

Author 2 ([click here to add yourself](#)) ([click here to add an associate](#))

First name[†]: *

Last name: *

Email: *

Country/region: *

Organization: *

Web page:

corresponding author

5. Norādiet virsrakstu un kopsavilkumu un iestatiet atslēgvārdus. Lūdzu, katrā rindiņā norādiet tikai vienu atslēgvārdu.

Title and Abstract

The title and the abstract should be entered as plain text, they should not contain HTML elements.

Title: *

The abstract should not exceed 200 words

Abstract: *

Keywords

Type a list of keywords (also known as key phrases or key terms), **one per line** to characterize your submission. You should specify at least three keywords.

Keywords: *

6. Lūdzu, atlasiet no saraksta tikai vienu sava projekta disciplīnu.

Topics

Please select topics relevant to your submission from the following list. Topics are typically used for assigning submissions to reviewers and for conference analytics.

- | | |
|--|---|
| <input type="checkbox"/> Mathematics and Natural Sciences | <input type="checkbox"/> Law, Economics and Social Sciences |
| <input type="checkbox"/> Linguistics and Cultural Sciences | <input type="checkbox"/> Engineering Sciences |
| <input type="checkbox"/> Veterinary Medicine, Agricultural Sciences, Forest and Food Sciences, Ecology | <input type="checkbox"/> Human Medicine |
| <input type="checkbox"/> Art, Music and Sport Sciences | <input type="checkbox"/> Interdisciplinary |

7. Lūdzu, atlasiet sava projekta pētniecības disciplīnu.

Pēc tam izvēlieties "Baltica Germanica" vai "Baltica Innovativa" atkarībā no jūsu finansējuma prioritātes.

Other Information and Files

Funding priority. * To which funding priority does the project refer to?
(further information in the project guidelines)

- Baltica Germanica
- Baltica Innovativa

Paper. Upload your paper. The paper must be in PDF format (file extension .pdf)

No file chosen

8. Augšupielādējiet failu un saglabāiet izmaiņas uzklikšķinot uz "Submit".

Lai augšupielādētu failu, atlasiet "choose file" . Izvēlieties failu, kuru vēlaties augšupielādēt un noklikšķiniet uz "upload files".

9. Augšā jūs atradīsiet iesniegtos projektus sadaļā "My submissions". Labajā pusē varat augšupielādēt citus dokumentus un atjaunot iesnieguma informāciju. Lūdzu, ņemiet vērā, ka atļautais faila formāts ir PDF.